

Forsmarks Kraftgrupp

Dokumenttyp / Document type

Klassificering / Classification

Anteckning

Företagsintern

Författare / Author Berggren Joel	Granskad av / Checked by MOJ, SSC	Dok nr / Doc no FQF-2015-0016	Rev 4
Fastställd av / Approved by UAK	Datum / Date 2019-03-21	Projektnr / Project no	Systemnr / System no

Admittance to Forsmarks Kraftgrupp AB for foreign citizens

Revideringar		
Rev datum	Revnr	Ändringsomfattning och beslutsreferens samt berörda sidor
2019-03-01	4	Kap 2.5 "Substances to be tested" kompletterad med benzodiazepines

1 General information

All non-Swedish citizens, whether they are a contractor or an employee at Forsmarks Kraftgrupp AB (FKA), must provide FKA with security background check, register control and make an interview in order to get admittance to FKA. This document is an extract from the main document, document-id: F-0000016, page 5-14.

The forms, certificates and results are required to certify a person's integrity and reliability. The contractor (the person authorized to sign for the company) must accept complete responsibility ensuring that their employees and subcontractors are fully conversant with, and abided by, the requirements including all forms, certificates and results.

Contracted foreign citizen must provide FKA:

1. Security Clearance Certificate
2. Extract from the home country's criminal records
3. Request of register control according to the Swedish security protection law, includes "Permission to Security Control regarding criminal records" and "Statement for security screening in accordance with the security protection act".

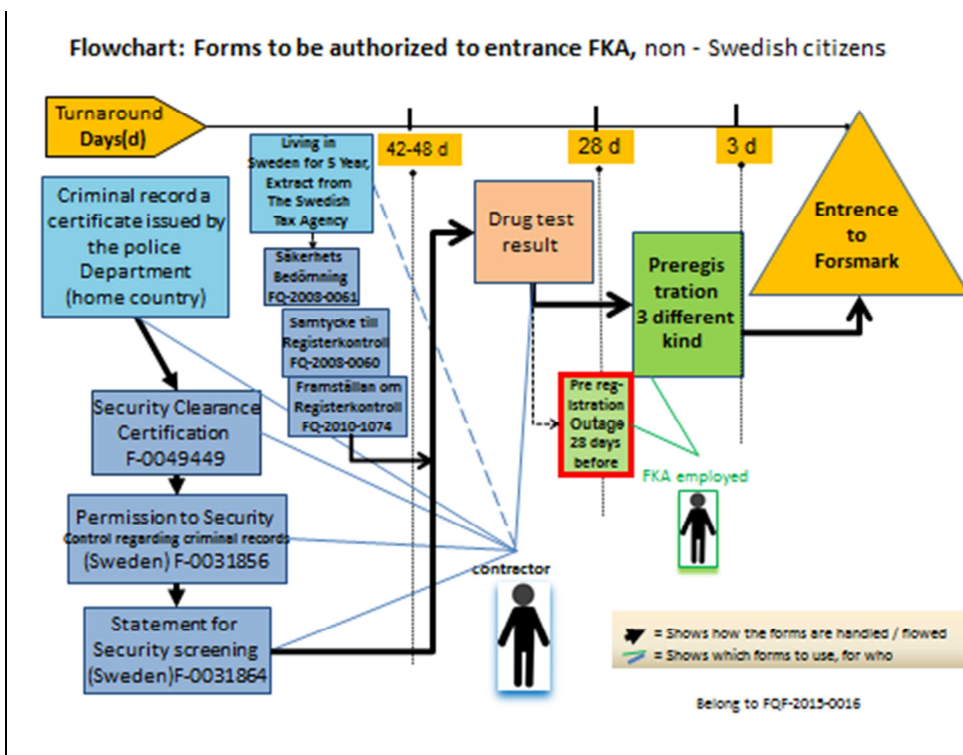
A non-Swedish citizens, who have been living in Sweden for five years or more just need to do a control in Sweden regarding criminal records. To proof this assertion the person must get an extract from the Swedish Tax Agency.

You will find all information and forms at:

<https://corporate.vattenfall.se/om-oss/var-verksamhet/var-elproduktion/forsmark/forsmark-nuclear-power-plant/contractors-and-consultants/>

When all forms have been filled in, they should be sent to the following address:

Forsmarks Kraftgrupp AB, Tillträdesfunktionen, 742 03 Östhammar, Sweden



2 Forms, Certifications and Results

When all forms have been filled in, they should be sent to the following address:
Forsmarks Kraftgrupp AB, Tillträdesfunktionen, 742 03 Östhammar, Sweden

- Security Clearance Certificate, follow chapter 2.1.
- Extract from the home country's Criminal records, follow chapter 2.2.
- Request of register control according to the Swedish security protection law, includes "Permission to Security Control regarding criminal records" and "Statement for security screening in accordance with the security protection act"(two forms). Follow chapter 2.4
- Drug test result in original should be sent to FKA, follow chapter 2.5.
- When applicable: Extract from The Swedish Tax Agency and Swedish Population Register, follow chapter 2.3.

2.1 Security Clearance Certificate (form: F-0049449)

The contractor is responsible for conducting the Screening for Unescorted Access of Personnel to Nuclear Power Plants (Security Clearance Certificate) for all their hired staff and subcontractors.

The contractor (the person authorized to sign for the company) must accept complete responsibility ensuring that their employees and subcontractors are fully conversant with, and abided by the requirements.

Dokumenttyp / Document type	Klassificering / Classification	Dok nr / Doc no	Rev
Anteckning	Företagsintern	FQF-2015-0016	4

The Security Clearance Certificate shall be maximum 6 months old and is valid 1 year from date of issue. For continued access the Security Clearance has to be renewed and sent to FKA annually.

The person responsible for conducting shall obtain information regarding the person in question as follows:

- Have you during the last five (5) years been suspected or sentenced for a crime according to the criminal (penal) code?
- Are you involved in any current police investigation?
- How is your financial situation? Are there any circumstances that may affect your financial situation in a negative direction in the future?
- Been tested positive for drugs or use of alcohol that resulted in on-duty impairment.
- Been subject to a rehabilitation plan for treating substance abuse (except for self-referral).
- Been denied unescorted access or removed from any nuclear power plant in accordance with the fitness for duty policy.
- Been removed from activities due to drugs or alcohol use.

The above questions and answers should be documented in writing where the concerned person certifies the replies with his or her signature. The company's human resources manager should keep this document.

2.2 Criminal records - Home country

Extract from the home country's criminal records shall be issued by the country's police department or equivalent. Register transcript shall be maximum 6 months old.

Register transcript from criminal records is valid 1 year from date of issue. For continued access register transcript has to be renewed and sent to FKA annually.

2.3 Extract from the Swedish Tax Agency - Swedish Population Register

A person, a foreign citizen, who have been living in Sweden, on a regular basis, for five years or more just need to do a control in Sweden regarding criminal records. To proof this assertion the person must get an extract from the Swedish Tax Agency (Swedish Population Register).

2.4 Register control (criminal records) in Sweden

according to the security protection law (form: F-0031856 & F-0031864)

The form F-0031856 "Permission to Security Control regarding criminal records" should be filled in and signed by the concerned person.

The form F-0031864 "Statement for security screening in accordance with the security protection act" should be filled in digital by the concerned person.

2.5 Drug test result

Substances to be tested are amphetamine, benzodiazepines, cocaine, opiates and cannabis.

The original protocol should be sent to FKA.

FKA reserves the right to perform random drug and alcohol test.

3 Information and Forms

You will find all information and forms at: <https://corporate.vattenfall.se/om-oss/var-verksamhet/var-elproduktion/forsmark/forsmark-nuclear-power-plant/contractors-and-consultants/>

4 Before arriving to FKA

The security and drug test certificate shall normally be forwarded to FKA 28 days in advance of the required date of entry. Access to FKA may otherwise be delayed.